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Zonal Hotel Solutions Plugin
Setup Guide

v2.0 May 2025

Version	Date	Notes	Author
1.0	14-07-2023	Setup guide first draft	P.Horton
2.0	22-05-2025	Change from HLS to Zonal Hotel Solutions	J.Hennessy

Contents

Introduction

Document Scope

This guide is aimed at anyone within Zonal and describes:

- Configuring the Aztec Base Data
- Configuring the Aztec Finance Payment Methods
- Adding the Hotel Buttons in Theme Modeling

Overview

This document has been created to show how to install the Zonal Hotel Solutions plugin (formerly HLS) and configure the details into Aztec Base data, Finance and add the Buttons using Theme Modeling

Prerequisites

The following applications/versions and services are required to support Zonal Hotel Solutions plugin (formerly HLS) operations within Aztec:

- Aztec 3.24.0 or later at head office and site
  - Aztec 3.33.0 or later is required for Room Payment and Payment Reversal via EPOS.
- POS Integration Engine v1.58.0 or later at site
- Zonal Hotel Plugin installed and configured on Aztec

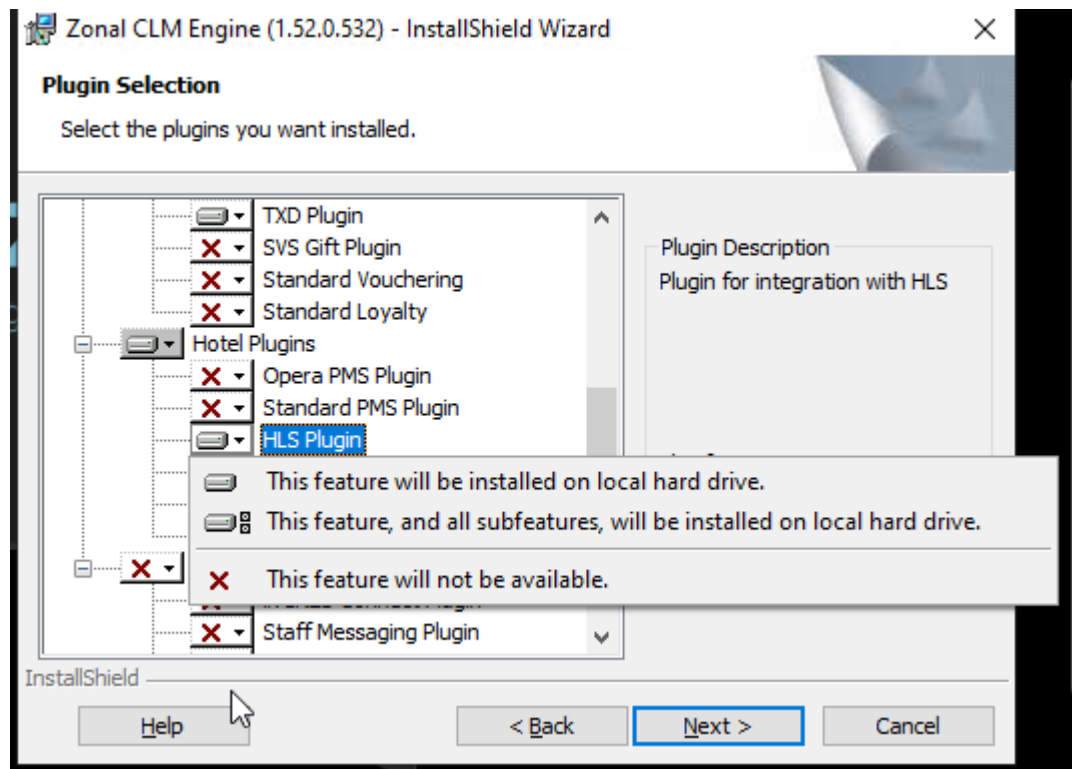# Installing the Zonal Hotel Solutions Plugin

Navigate to the Zonal_CLM_Setup.exe and double click the icon
Click Next
If other plugins have been added before then Click Modify
Navigate to Hotel Plugins
Select the dropdown next to HLS Plugin (former name for Zonal Hotel Solutions) and select "This feature will be installed on local hard drive."

Click Next
Click Install Click Finish

Adding details to the Aztec Base Data
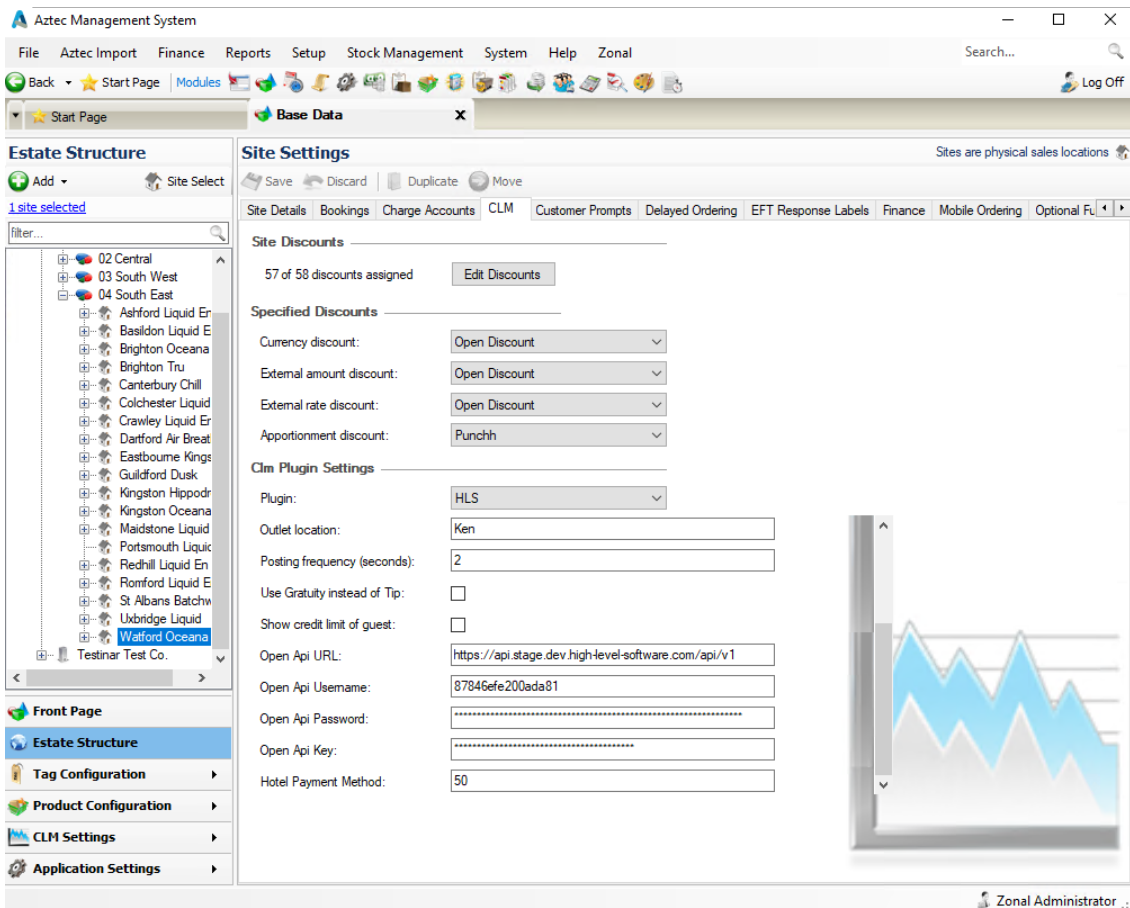
Logon Aztec
Navigate to Base Data > Estate Structure > Site
Click the CLM Tab
Navigate to Clm Plugin Settings
Click the Dropdown for Plugin and select HLS (former name for Zonal Hotel Solutions)
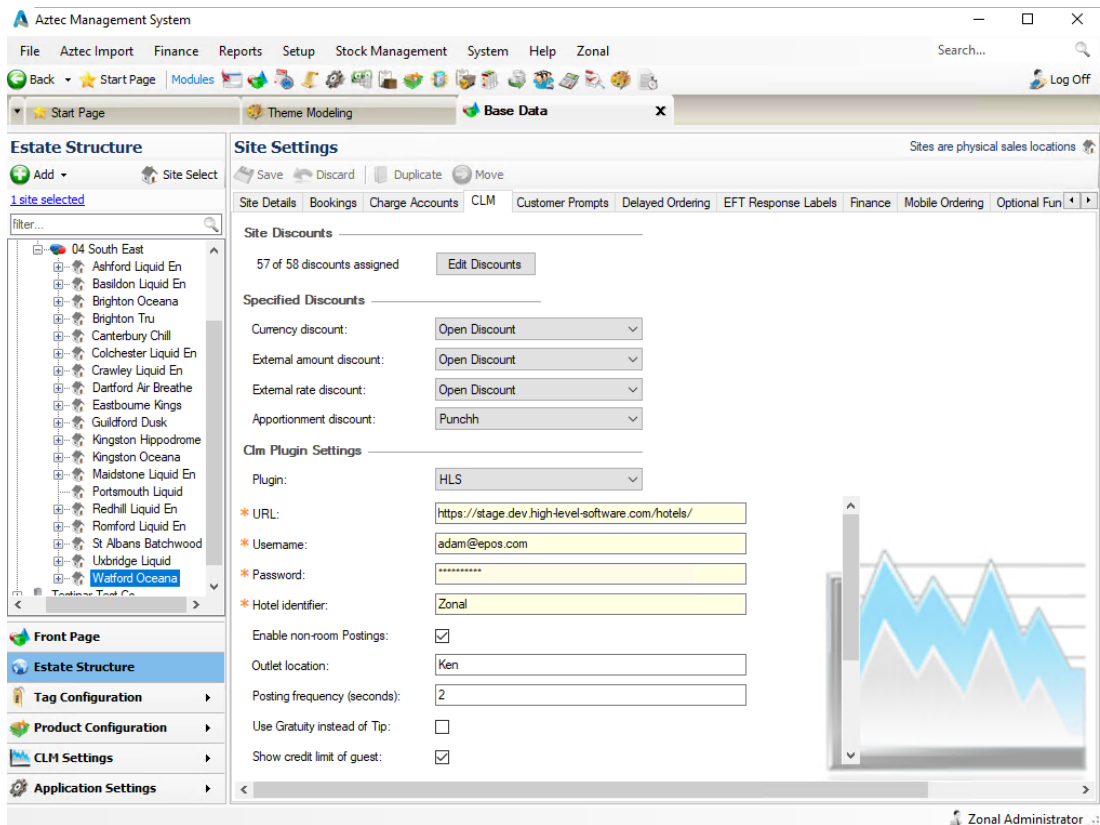Add the following details:

- URL
- Username
- Password
- Hotel identifier
- Enable non-room Postings
- Outlet location
- Posting frequency (seconds)
- Use gratuity instead of tip
- Show credit limit of guest
- Open Api URL
- Open Api Username
- Open Api Password
- Open Api Key
- Hotel Payment Method (requires a new Payment Method of type 'POSIntergationSettlement' to be created in Aztec Finance to make a payment for room).

Non-room postings

This feature will enable the system to send a non-room posting call in the background after POS users to close the till account. To allow the non-room postings, the following Aztec Base Data should be setup:

- Open Aztec>Base Data>Estate Structure>CLM>HLS plugin

- Mark the check box "Enable non-room Postings"

- "Outlet location" field must match the folio's name (folio "label" in HLS Management system)

- Room number must start with the word "Outlet" in HLS Management system

Adding Details to Aztec Finance

Navigate to Finance > Payment Methods
Create a New Payment Method for the Room payments (This payment Id should be added to the plugin CLM settings in the field 'Hotel Payment Method')

Make sure the Type is set to 'POSIntergationSettlement'

After that create another Payment Method required for 'Room Post' payments.
Choose Type 'Room (SOAP)'.

Adding required Buttons to the Pos Theme

Navigate to Theme Modeling > Themes
Select the Design Button from the Middle Window
From the Button Picker navigate to Select…Other lists > Payment
Add one Button 'Room Post', created in Finance (required for room post payments). Drag across to the Pos and place inside of blank square (you can change the button colour)
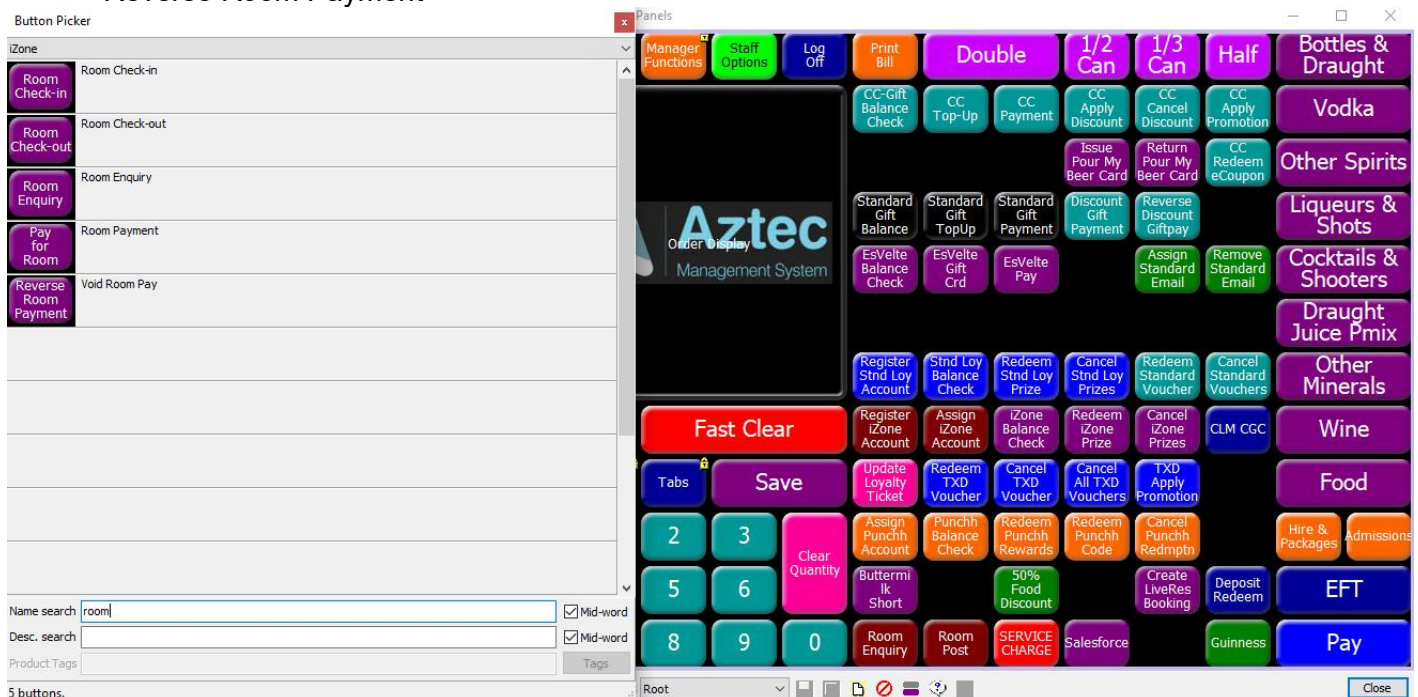
Click Save.
Then navigate to Other lists>iZone
Add 5 buttons:

- Room Check-in
- Room Check-out
- Room Enquiry
- Pay for Room
- Reverse Room Payment

Click Save.

Close Theme and perform 'Send to POS' operation.